

**MINUTES
of
REGULAR PUBLIC MEETING**

FEBRUARY 11, 2004

PRESENT:	Commissioners:	Mark T. Anastasi Vincent J. Biondi Kevin Harkins Andrew Ifill Andrea Kovacs Robert K. Lesser Ginnie Preuss Richard Ware
ALSO PRESENT:	GBTA Staff:	Thomas G. Gorman Douglas C. Holcomb, AICP Jeffery J. O'Keefe Steven L. Thoms Roberta Yegidis
	ATU-Local 1336:	Joel Mellitz
ABSENT:		Laurie Goodsell Neil A. Lieberthal

Chairman Biondi called the Public Meeting to order at 6:35 p.m. Answering to the roll call were Commissioners Biondi, Harkins, Ifill, Kovacs, Lesser, Preuss and Ware.

PUBLIC PARTICIPATION – No individuals were present to make comment on any aspect of the Authority's affairs.

MINUTES

January 14, 2004 Regular Public Meeting – Commr. Preuss noted a correction to be made to the Minutes, stating that in the list of attendees, she was listed as both present and absent. She requested the error be corrected to reflect her absence from the session.

MOTION to adopt the Minutes of the January 14, 2004 Regular Public Meeting with the correction as noted by Commr. Preuss. Moved by Commr. Anastasi. Seconded by Commr. Ifill. Passed unanimously. (See Appendix A)

REPORTS

Chairman – The Chairman made no formal report.

Chief Executive Officer – Mr. O'Keefe deferred his report to his written one, which had been transmitted to the members previously. He did note, however, Commr. Ware's attendance at the APTA General Manager's and Board Member's Seminar in Santa Monica, CA and asked the Commissioner to brief the members on the session.

Commr. Ware reported that the seminar was very informative. Of particular note, he said, was a session concerning communication, particularly as it relates to labor relations and contract negotiation and a class on Board/General Manager relationships and how to keep those ties strong.

Fiscal Officer – Fiscal Officer Thomas Gorman presented the budgetary figures for December 2003:

Fixed Route

	Month Ending 12/31/03	Year to Date
Operating Revenue	\$ 390,083	\$ 2,076,942
Less Expenses	<u>\$ 1,160,046</u>	<u>\$ 5,783,272</u>
Operating Deficit	<u>(\$ 769,963)</u>	<u>(\$ 3,706,330)</u>
Add Subsidies	\$ 572,228	\$ 3,420,309
Surplus/(Deficit)	(\$ 197,735)	(\$ 286,021)
Operating Ratio	34.21%	36.79%

Paratransit

	Month Ending 12/31/03	Year to Date
Funding & Revenue	\$ 141,731	\$ 833,905
Less Expenses	<u>\$ 135,803</u>	<u>\$ 801,047</u>
Surplus/(Deficit)	<u>\$ 5,928</u>	<u>\$ 32,858</u>

Mr. Gorman also noted the receipt of an additional \$44,100 from the Connecticut Department of Social Services through The WorkPlace, Inc. to subsidize Route 15 service and increased general evening service.

Commr. Anastasi arrived. Time, 6:58 p.m.

OLD BUSINESS – No old business was transacted

NEW BUSINESS

FMLA Policy Revision – Administrative Officer Roberta Yegidis reported that ATU-Local 1336 had grieved and taken to arbitration the Authority's prior revision to the FMLA Policy which reduced the time which may be taken from 16 weeks to 12 weeks. She said the Arbitrator had found in the Union's favor and that the Authority is now in the position where it must decide whether or not to abide by the finding. She noted that the Union has indicated that, if the Authority does not abide by the decision, it would, in all likelihood, file a civil suit against the Authority.

Commr. Anastasi noted that discussion of the matter would be an appropriate one to be held in Executive Session as a pending claim. He requested the Chairman to entertain a motion to recess to Executive Session for that purpose. The Chairman called for a motion to recess the Public Meeting to Executive Session to discuss the matter as a pending claim.

MOTION to recess the Public Meeting and move into Executive Session to discuss matters relating to revision of the FMLA Policy as a pending claim. Moved by Commr. Kovacs. Seconded by Commr. Ware. Passed unanimously. Time, 7:06 p.m. (See Appendix B)

Present during the Executive Session were Commissioners Anastasi, Biondi, Harkins, Ifill, Kovacs, Lesser, Preuss and Ware. Also present were GBTA CEO Jeffery O'Keefe, Chief Operating Officer Steven Thoms, Fiscal Officer Thomas Gorman and Administrative Officer Roberta Yegidis.

The Public Meeting reconvened at 7:25 p.m. with all members previously in attendance present.

MOTION to revise the FMLA Policy to conform with the Arbitration Ruling in accordance with the discussion in Executive Session and through consultation with Counsel. Moved by Commr. Anastasi. Seconded by Commr. Lesser. Passed unanimously. (See Appendix C)

Authorization to Issue IFB for Bus Seat Inserts – Ms. Yegidis reported that the Authority is seeking to replace the seating of the fleet it is retaining. She said the Authority would purchase inserts, rather than replacing entire seating units and would like to purchase enough inserts to be used in the New Flyer buses as the need arises over time. She said the Authority is currently exploring how best to accomplish this, whether it be through a pre-order of inserts to be delivered in the future as the need arises, or to take delivery of all the inserts at once. She requested approval to issue an IFB for the purchase.

MOTION to approve the issuance of an IFB for the purchase of replacement seat inserts. Moved by Commr. Ifill. Seconded by Commr. Preuss. Passed unanimously. (See Appendix D)

Resolution Authorizing Application to Bridgeport Community Development Agency for Community Development Block Grant (30th Program Year)

– Mr. O'Keefe reported that the Authority is seeking to apply to the Bridgeport Community Development Agency for its 30th Program Year Community Development Block Grant. The amount applied for would be \$20,000 and, if received, would be used to conduct a study on the implementation of a bus pass system. He requested approval to file the Application.

MOTION to authorize application to the Bridgeport Community Development Agency for its 30th Program Year Community Development Block Grant in the amount of \$20,000. Moved by Commr. Kovacs. Seconded by Commr. Lesser. Passed unanimously. (See Appendix E)

Growing State Operating Funds for Transit

– Mr. O'Keefe made a slide presentation concerning increasing state operating funds for public transit, highlighting various statistics concerning a disproportionate subsidy, particularly as it relates to that of the Bridgeport area. Commr. Anastasi recommended the Authority bring the matter before the Transportation Strategy Board, stating he would be willing to testify as a Commissioner on behalf of the Authority before that body concerning the matter.

Mr. O'Keefe noted his observation of Santa Monica Transit's imposition of a surcharge to help offset their increased fuel expenses. He said he did not support or oppose the Transit Authority taking similar action, but he thought it was an interesting enough concept to bring to the members for their information. Responding, the members were in general agreement that imposing such a surcharge would be unfair to the riding public and would not generate any meaningful offsetting revenue.

With respect to the increase in fuel costs, Ms. Yegidis proposed investigating the possibility of locking into a four or six month fixed price fuel contract, noting that, the day before, she had obtained a current quote of \$1.11/gal.

MOTION to consider an item not on the Agenda, "Authorization to Obtain Quotation for the Purchase of Diesel Fuel for Fixed Route Vehicles and Approval to Make Contract Award for Same". Moved by Commr. Lesser. Seconded by Commr. Kovacs. Passed unanimously. (See Appendix F)

Authorization to Obtain Quotation for the Purchase of Diesel Fuel for Fixed Route Vehicles and Approval to Make Contract Award for Same

– Ms. Yegidis noted that, because of the volatile nature of the market, if the Authority chose to enter into a contract, it would have to make that decision the same day as the quote was received. She proposed authorizing her to make an award contingent on consultation with, and approval by, the CEO and Chairman.

MOTION to authorize the Administrative Officer to obtain a quotation for the purchase of diesel fuel for fixed route vehicles at four, six and eight month fixed price contract levels and to make an appropriate contract award for same through consultation with, and approval by, the CEO and the Chairman. Moved by Commr. Kovacs. Seconded by Commr. Ware. Passed unanimously. (See Appendix G)

EXECUTIVE SESSION – An Executive Session was conducted previously in the Public Meeting to discuss Agenda Item 5(a), "FMLA Policy Revision" as a pending claim.

MOTION to adjourn. Moved by Commr. Lesser. Seconded by Commr. Ifill. Passed unanimously. Time, 8:24 p.m.

Respectfully submitted,

John R. Weldon, Clerk of the Board
February 12, 2004

RESOLUTION 02-11-04-01
(Re: Minutes of January 14, 2004 Regular Public Meeting)

On a motion made by Commr. Anastasi and seconded by Commr. Ifill, it is hereby resolved to adopt the Minutes of the January 14, 2004 Regular Public Meeting with the correction as noted by Commr. Preuss.

The members cast the following voting units on the foregoing resolution:

	Aye	Nay
BRIDGEPORT:		
Mark Anastasi	<u>0</u> x 2.04= <u>0.00</u>	<u>0</u> x 2.04= <u>0.00</u>
Andrew Ifill	<u>1</u> x 2.04= <u>2.04</u>	<u>0</u> x 2.04= <u>0.00</u>
Andrea Kovacs	<u>1</u> x 2.04= <u>2.04</u>	<u>0</u> x 2.04= <u>0.00</u>
Virginia Preuss	<u>1</u> x 2.04= <u>2.04</u>	<u>0</u> x 2.04= <u>0.00</u>
 FAIRFIELD:		
Vincent Biondi	<u>1</u> x 1.68= <u>1.68</u>	<u>0</u> x 1.68= <u>0.00</u>
Robert Lesser	<u>1</u> x 1.68= <u>1.68</u>	<u>0</u> x 1.68= <u>0.00</u>
 STRATFORD:		
Laurie Goodsell	<u>0</u> x 1.46= <u>0.00</u>	<u>0</u> x 1.46= <u>0.00</u>
Kevin Harkins	<u>1</u> x 1.46= <u>1.46</u>	<u>0</u> x 1.46= <u>0.00</u>
 TRUMBULL:		
Neil Lieberthal	<u>0</u> x 1.00= <u>0.00</u>	<u>0</u> x 1.00= <u>0.00</u>
Richard Ware	<u>1</u> x 1.00= <u>1.00</u>	<u>0</u> x 1.00= <u>0.00</u>
	TOTAL..... 11.94	TOTAL..... 0.00

The resolution was passed unanimously.

CERTIFICATION

I, John R. Weldon, Clerk of Board of Commissioners of the Greater Bridgeport Transit Authority, do hereby certify that the foregoing resolution was adopted by the ballots depicted above at a meeting of that body, duly called and held, on Wednesday, February 11, 2004.

 John R. Weldon, Clerk of the Board

February 12, 2004

 Date

RESOLUTION 02-11-04-02
(Re: Recess to Executive Session to Discuss Revision to FMLA Policy)

On a motion made by Commr. Kovacs and seconded by Commr. Ware, it is hereby resolved to recess the Public Meeting and move into Executive Session to discuss matters relating to revision of the FMLA Policy as a pending claim.

The members cast the following voting units on the foregoing resolution:

	<u>Aye</u>		<u>Nay</u>
BRIDGEPORT:			
Mark Anastasi	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Andrew Ifill	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Andrea Kovacs	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Virginia Preuss	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
FAIRFIELD:			
Vincent Biondi	<u>1</u> x 1.68= <u>1.68</u>		<u>0</u> x 1.68= <u>0.00</u>
Robert Lesser	<u>1</u> x 1.68= <u>1.68</u>		<u>0</u> x 1.68= <u>0.00</u>
STRATFORD:			
Laurie Goodsell	<u>0</u> x 1.46= <u>0.00</u>		<u>0</u> x 1.46= <u>0.00</u>
Kevin Harkins	<u>1</u> x 1.46= <u>1.46</u>		<u>0</u> x 1.46= <u>0.00</u>
TRUMBULL:			
Neil Lieberthal	<u>0</u> x 1.00= <u>0.00</u>		<u>0</u> x 1.00= <u>0.00</u>
Richard Ware	<u>1</u> x 1.00= <u>1.00</u>		<u>0</u> x 1.00= <u>0.00</u>
	<u>TOTAL..... 13.98</u>		<u>TOTAL..... 0.00</u>

The resolution was passed unanimously.

CERTIFICATION

I, John R. Weldon, Clerk of Board of Commissioners of the Greater Bridgeport Transit Authority, do hereby certify that the foregoing resolution was adopted by the ballots depicted above at a meeting of that body, duly called and held, on Wednesday, February 11, 2004.

 John R. Weldon, Clerk of the Board

February 12, 2004

 Date

**RESOLUTION 02-11-04-03
(Re: Revision to FMLA Policy)**

On a motion made by Commr. Anastasi and seconded by Commr. Lesser, it is hereby resolved to revise the FMLA Policy to conform with the Arbitration Ruling in accordance with the discussion in Executive Session and through consultation with Counsel.

The members cast the following voting units on the foregoing resolution:

	<u>Aye</u>		<u>Nay</u>
BRIDGEPORT:			
Mark Anastasi	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Andrew Ifill	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Andrea Kovacs	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Virginia Preuss	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
FAIRFIELD:			
Vincent Biondi	<u>1</u> x 1.68= <u>1.68</u>		<u>0</u> x 1.68= <u>0.00</u>
Robert Lesser	<u>1</u> x 1.68= <u>1.68</u>		<u>0</u> x 1.68= <u>0.00</u>
STRATFORD:			
Laurie Goodsell	<u>0</u> x 1.46= <u>0.00</u>		<u>0</u> x 1.46= <u>0.00</u>
Kevin Harkins	<u>1</u> x 1.46= <u>1.46</u>		<u>0</u> x 1.46= <u>0.00</u>
TRUMBULL:			
Neil Lieberthal	<u>0</u> x 1.00= <u>0.00</u>		<u>0</u> x 1.00= <u>0.00</u>
Richard Ware	<u>1</u> x 1.00= <u>1.00</u>		<u>0</u> x 1.00= <u>0.00</u>
	TOTAL..... 13.98		TOTAL..... 0.00

The resolution was passed unanimously.

CERTIFICATION

I, John R. Weldon, Clerk of Board of Commissioners of the Greater Bridgeport Transit Authority, do hereby certify that the foregoing resolution was adopted by the ballots depicted above at a meeting of that body, duly called and held, on Wednesday, February 11, 2004.

John R. Weldon, Clerk of the Board

February 12, 2004

Date

**RESOLUTION 02-11-04-04
(Re: Issuance of IFB for Replacement Seat Inserts)**

On a motion made by Commr. Ifill and seconded by Commr. Preuss, it is hereby resolved to approve the issuance of an IFB for the purchase of replacement seat inserts.

The members cast the following voting units on the foregoing resolution:

	<u>Aye</u>		<u>Nay</u>
BRIDGEPORT:			
Mark Anastasi	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Andrew Ifill	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Andrea Kovacs	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Virginia Preuss	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
FAIRFIELD:			
Vincent Biondi	<u>1</u> x 1.68= <u>1.68</u>		<u>0</u> x 1.68= <u>0.00</u>
Robert Lesser	<u>1</u> x 1.68= <u>1.68</u>		<u>0</u> x 1.68= <u>0.00</u>
STRATFORD:			
Laurie Goodsell	<u>0</u> x 1.46= <u>0.00</u>		<u>0</u> x 1.46= <u>0.00</u>
Kevin Harkins	<u>1</u> x 1.46= <u>1.46</u>		<u>0</u> x 1.46= <u>0.00</u>
TRUMBULL:			
Neil Lieberthal	<u>0</u> x 1.00= <u>0.00</u>		<u>0</u> x 1.00= <u>0.00</u>
Richard Ware	<u>1</u> x 1.00= <u>1.00</u>		<u>0</u> x 1.00= <u>0.00</u>
	TOTAL..... 13.98		TOTAL..... 0.00

The resolution was passed unanimously.

CERTIFICATION

I, John R. Weldon, Clerk of Board of Commissioners of the Greater Bridgeport Transit Authority, do hereby certify that the foregoing resolution was adopted by the ballots depicted above at a meeting of that body, duly called and held, on Wednesday, February 11, 2004.

John R. Weldon, Clerk of the Board

February 12, 2004
Date

RESOLUTION 02-11-04-05

(Re: Authorization to Apply to the Bridgeport Community Development Agency for its 30th Program Year Community Development Block Grant in the amount of \$20,000)

On a motion made by Commr. Kovacs and seconded by Commr. Lesser, it is hereby resolved to authorize application to the Bridgeport Community Development Agency for its 30th Program Year Community Development Block Grant in the amount of \$20,000.

The members cast the following voting units on the foregoing resolution:

	<u>Aye</u>		<u>Nay</u>
BRIDGEPORT:			
Mark Anastasi	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Andrew Ifill	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Andrea Kovacs	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Virginia Preuss	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
FAIRFIELD:			
Vincent Biondi	<u>1</u> x 1.68= <u>1.68</u>		<u>0</u> x 1.68= <u>0.00</u>
Robert Lesser	<u>1</u> x 1.68= <u>1.68</u>		<u>0</u> x 1.68= <u>0.00</u>
STRATFORD:			
Laurie Goodsell	<u>0</u> x 1.46= <u>0.00</u>		<u>0</u> x 1.46= <u>0.00</u>
Kevin Harkins	<u>1</u> x 1.46= <u>1.46</u>		<u>0</u> x 1.46= <u>0.00</u>
TRUMBULL:			
Neil Lieberthal	<u>0</u> x 1.00= <u>0.00</u>		<u>0</u> x 1.00= <u>0.00</u>
Richard Ware	<u>1</u> x 1.00= <u>1.00</u>		<u>0</u> x 1.00= <u>0.00</u>
	TOTAL..... <u>13.98</u>		TOTAL..... <u>0.00</u>

The resolution was passed unanimously.

CERTIFICATION

I, John R. Weldon, Clerk of Board of Commissioners of the Greater Bridgeport Transit Authority, do hereby certify that the foregoing resolution was adopted by the ballots depicted above at a meeting of that body, duly called and held, on Wednesday, February 11, 2004.

John R. Weldon, Clerk of the Board	February 12, 2004 Date
------------------------------------	---------------------------

RESOLUTION 02-11-04-06
(Re: Consideration of an Item Not on the Agenda, “Authorization to Obtain Quotation for the Purchase of Diesel Fuel for Fixed Route Vehicles and Approval to Make Contract Award for Same”)

On a motion made by Commr. Lesser and seconded by Commr. Kovacs, it is hereby resolved to consider an item not on the Agenda, “Authorization to Obtain Quotation for the Purchase of Diesel Fuel for Fixed Route Vehicles and Approval to Make Contract Award for Same”.

The members cast the following voting units on the foregoing resolution:

	Aye	Nay
BRIDGEPORT:		
Mark Anastasi	<u>1</u> x 2.04= <u>2.04</u>	<u>0</u> x 2.04= <u>0.00</u>
Andrew Ifill	<u>1</u> x 2.04= <u>2.04</u>	<u>0</u> x 2.04= <u>0.00</u>
Andrea Kovacs	<u>1</u> x 2.04= <u>2.04</u>	<u>0</u> x 2.04= <u>0.00</u>
Virginia Preuss	<u>1</u> x 2.04= <u>2.04</u>	<u>0</u> x 2.04= <u>0.00</u>
FAIRFIELD:		
Vincent Biondi	<u>1</u> x 1.68= <u>1.68</u>	<u>0</u> x 1.68= <u>0.00</u>
Robert Lesser	<u>1</u> x 1.68= <u>1.68</u>	<u>0</u> x 1.68= <u>0.00</u>
STRATFORD:		
Laurie Goodsell	<u>0</u> x 1.46= <u>0.00</u>	<u>0</u> x 1.46= <u>0.00</u>
Kevin Harkins	<u>1</u> x 1.46= <u>1.46</u>	<u>0</u> x 1.46= <u>0.00</u>
TRUMBULL:		
Neil Lieberthal	<u>0</u> x 1.00= <u>0.00</u>	<u>0</u> x 1.00= <u>0.00</u>
Richard Ware	<u>1</u> x 1.00= <u>1.00</u>	<u>0</u> x 1.00= <u>0.00</u>
	TOTAL..... <u>13.98</u>	TOTAL..... <u>0.00</u>

The resolution was passed unanimously.

CERTIFICATION

I, John R. Weldon, Clerk of Board of Commissioners of the Greater Bridgeport Transit Authority, do hereby certify that the foregoing resolution was adopted by the ballots depicted above at a meeting of that body, duly called and held, on Wednesday, February 11, 2004.

John R. Weldon, Clerk of the Board	February 12, 2004 Date
------------------------------------	---------------------------

**RESOLUTION 02-11-04-07
(Re: Authorization for the Administrative Officer to Obtain
Quotation for the Purchase of Diesel Fuel for Fixed Route Vehicles)**

On a motion made by Commr. Kovacs and seconded by Commr. Ware, it is hereby resolved to authorize the Administrative Officer to obtain a quotation for the purchase of diesel fuel for fixed route vehicles at four, six and eight month fixed price contract levels and to make an appropriate contract award for same through consultation with, and approval by, the CEO and the Chairman.

The members cast the following voting units on the foregoing resolution:

	<u>Aye</u>		<u>Nay</u>
BRIDGEPORT:			
Mark Anastasi	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Andrew Ifill	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Andrea Kovacs	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
Virginia Preuss	<u>1</u> x 2.04= <u>2.04</u>		<u>0</u> x 2.04= <u>0.00</u>
FAIRFIELD:			
Vincent Biondi	<u>1</u> x 1.68= <u>1.68</u>		<u>0</u> x 1.68= <u>0.00</u>
Robert Lesser	<u>1</u> x 1.68= <u>1.68</u>		<u>0</u> x 1.68= <u>0.00</u>
STRATFORD:			
Laurie Goodsell	<u>0</u> x 1.46= <u>0.00</u>		<u>0</u> x 1.46= <u>0.00</u>
Kevin Harkins	<u>1</u> x 1.46= <u>1.46</u>		<u>0</u> x 1.46= <u>0.00</u>
TRUMBULL:			
Neil Lieberthal	<u>0</u> x 1.00= <u>0.00</u>		<u>0</u> x 1.00= <u>0.00</u>
Richard Ware	<u>1</u> x 1.00= <u>1.00</u>		<u>0</u> x 1.00= <u>0.00</u>
	TOTAL..... <u>13.98</u>		TOTAL..... <u>0.00</u>

The resolution was passed unanimously.

CERTIFICATION

I, John R. Weldon, Clerk of Board of Commissioners of the Greater Bridgeport Transit Authority, do hereby certify that the foregoing resolution was adopted by the ballots depicted above at a meeting of that body, duly called and held, on Wednesday, February 11, 2004.

_____	February 12, 2004
John R. Weldon, Clerk of the Board	Date